

WOODFORD MEDICAL AESTHETICS

SOCIAL DISTANCING AND SHIELDING PLAN

FOR

141. Main Road Danbury, Essex

ISSUE DATE : 2/6/20

This document outlines the company's proposal for adherence to the Government policy on Social distancing within the common areas.

The purpose of this guide is to give information to occupants to mitigate the spread of the virus and outlines the regulations in force which must be followed by all building users.

Any questions relating to this plan or to the social distancing measures should be directed to health and safety Manager Ruth Haldane.

Tel: 01245 227983

Email :ruth@woodfordmedical.com

As Government guidelines and advice are updated, we may revise and recirculate this document to ensure it remains appropriate.

General Policy

Social distancing regulations will always be in operation throughout the common parts with all building users required to maintain a physical distance of at least 2m.

Whilst not mandatory, we suggest the use of face masks for any vulnerable staff and visitors whilst travelling through the common areas.

Hand sanitisers will be provided by ALL the entrance doors and their use is encouraged when entering or exiting the building.

Signage and floor markers will be clearly displayed throughout the building to assist individuals in following the building policy.

Access and Egress

All persons entering any access will be required to use a hand sanitiser available on entering the premises. Staff access will be into the conservatory on the main building only. They must walk over the disinfectant mat and use hand sanitiser before entry. Entry for Therapist will be via The Forge or The Cottage.

A record of who is in the building at any one time should be kept in reception by the person on reception.

All patients must enter the building through the porched door. Before allowing entry they must:

Have a normal body temperature as recorded by the skin sensor.

Walk over the disinfectant mat.

Use the hand sanitiser.

Apply a face mask.

Only one patient will be allowed in the clinic at any one time to avoid close contact with other patients and one person allowed in the Forge or Cottage at any one time.